



Preschool Assistant Outdoor Teacher

Journey School Lynnwood is a Reggio Emilia-inspired, partial-outdoor preschool that offers children and their families a loving and welcoming community dedicated to encouraging children to pursue learning with a spirit of joy and adventure. At JSL, we offer classroom environments for children 12 months through 10 years old. If you enjoy making a positive impact on growing minds as well as meaningful connections with your colleagues in a rewarding work environment, read on!

JOB SUMMARY

Responsible for direction and overall supervision of a group of toddler or preschool children. Performs activities that ensure the safety, involvement, and creativity of each individual in the group. Works cooperatively with the lead teacher to discuss and aid in the implementation of daily plans in accordance with the current curriculum, incorporating the Washington State Department of Children Youth & Families (DCYF) and the National Association for the Education of Young Children (NAEYC). Assistant teachers help lead teachers and implement developmentally appropriate programs in center or family home early learning programs.

SPECIFIC DUTIES

- Work with teaching team in all activities, including but not limited to: housekeeping, diapering, toilet training and meal service and record keeping
- Share responsibility in the preparation of Daily Plans and the preparation of teaching materials
- Conduct daily small-group activities for an assigned group of children, sharing responsibility for large-group activities and using appropriate adult/child interactions strategies with all children
- Assume responsibility for a classroom at any given time
- Collects required anecdotes and information for required ongoing assessments
- Observe and/or participate in parent-teacher conferences
- Provide coverage for breaks for other staff members
- Supervise daily meal and playground activities, field trips and walks
- Promote individualized attention for children by freeing teachers from routine duties

EDUCATIONAL REQUIREMENTS:

- Be at least eighteen years old;
- Have a high school diploma or equivalent;
- Have an ECE initial certificate or equivalent by August 1, 2026, or within five years of being hired or promoted into this position, whichever occurs later;

- Complete the applicable pre-service requirements, pursuant to WAC 110-300-0105;
- A Preschool CDA credential or an Associate Degree or higher in Early Childhood Education is preferred.
- Must attend training classes designed to broaden professionalism, education and skill involving child care and development as required by Federal and State regulations and Administration.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Must possess personal attributes needed to develop trusting relationships with children and adults.

Such attributes include the following:

- Interactions expressive of genuine warmth and concern for children as well as an understanding of their developmental needs
- Respect for children's ideas, feelings, abilities and differences
- Insights into and tolerance for the range of age appropriate behavior
- Ability to assume needed duties and responsibilities without supervision
- Ability to use discretion in communications with parents in the Teacher 's absence
- Ability to move and react quickly and to handle emergencies effectively
- Ability to abide by all rules and regulations applicable to workers at JSL
- Ability to accept changes in schedules, environment, etc...
- Acquire knowledge of the current curriculum and implement the curriculum practices in the classroom

(a) An assistant teacher must meet the following qualifications:

(b) Assistant teachers may work alone with children with regular, scheduled, and documented oversight and on-the-job classroom training from the classroom's assigned lead teacher who is primarily responsible for the care of the same group of children for the majority of their day.

(c) For continuity of care, assistant teachers can act as a substitute lead teacher for up to two weeks. If longer than two weeks, the provider must notify the department with a plan to manage the classroom.

Responsibilities include:

- We ask all our teachers to give a commitment through July to provide the most stability and consistency for our students and school;
- You must love being with kids, getting down on their level in all sorts of weather
- Must be enthusiastic about helping students connect to the natural environment and their surroundings through outdoor education;
- Be able to engage with students to develop and deliver programming that is developmentally appropriate and integrates hands-on activities and learning, following the interest of the students;
- Encourage active exploration and investigation; promote curiosity; guide and facilitate growth and development
- Prioritize and support students' social emotional growth, which takes many forms, but most importantly, require someone who can model positive conflict resolution, behavior management, effective coping skills, calmness and problem solving abilities
- Keep the safety of children at the forefront of each decision, action and interaction
- Attend to basic needs including feeding, dressing and diapering as applicable

Requirements Include:

- Team player, a self-starter and one who demonstrates good judgment and communication skills, is kind and easy going
- Patient and flexible in working with kids, have a sense of humor
- The ability to create community by engaging with parents and their children
- Willing and prepared to work outdoors in all types of weather, year round
- Flexible work hours. Shifts will include occasional evenings and weekends. Hours are full-time
- Detail-oriented and organized: Excellent oral/written communication skills are needed. Complete student feedback sheets for each shift, for each child
- An AA in ECE or related field is preferred AND two years of experience leading projects, activities and outdoor education for diverse audiences
- Adhere to all JSL policies and procedures
- Must be able to pass and maintain clear DEL criminal background check
- 1-2 years child-related experience (toddler/preschool/Pre-K teaching experience).
- Current certification in CPR and First Aid, or willingness to obtain.
- Equivalent education/experience may substitute for minimum qualifications except when there are legal requirements, such as a license, certification, and/or registration
- Bonus Qualifications:
 - Some college preferred
 - Certified Teacher, Early Childhood Education (ECE), Child Development Associate (CDA), Early Child Development Coursework

Benefits Include:

- Competitive pay
- Medical/Dental/Vision insurance benefits offered with company contribution
- 401K and match
- Three weeks of paid time off from JSL, plus accrued paid time off and sick leave
- Engaged and supportive leadership and management. Open communication encouraged
- Opportunity for professional growth and development
- Free parking
- Convenient location accessible by public transportation

For more information about Journey School, please visit us online at www.journeyschoollynnwood.com or on Facebook (www.facebook.com/journeyschoollynnwood). To apply, please email your resume and references to heidi@jslynnwood.com. Applications may also be submitted online at www.journeyschoollynnwood.com/careers.

Local candidates only. Equal opportunity employer

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